



Business Engagement and Compliance

Douglas A. Ducey, Governor
John S. Halikowski, Director

1801 W. Jefferson Street
Suite 101, MD 154A
Phoenix, AZ 85007

December 21, 2021

Jolene Dressel
HQ DIRECT LLC DBA HireQuest Direct
535 Spence Lane
Nashville, TN 37210

Dear Jolene Dressel:

Based on the information provided in your most current ADOT DBE Annual Update application and supporting documentation, your company's eligibility as a Disadvantaged Business Enterprise (DBE) has been reaffirmed under Title 49 CFR Part 26 with the Arizona Unified Certification Program (AZUCP). This certification provides reciprocity in the DBE program with the Arizona Department of Transportation, the City of Phoenix, and the City of Tucson in the below NAICS codes:

NAICS 561311: EMPLOYMENT PLACEMENT AGENCIES
NAICS 561320: TEMPORARY HELP SERVICES

AZ UCP 2078 Temporary Help and Placement Services

Each year you will be required to update your application with an affidavit and supporting documentation. We will notify you at least 30 days in advance of this requirement.

You must notify this office in writing within 30 days of any change in circumstances affecting your disadvantaged status, ownership, or control requirements, or any information provided in your annual update form. You must attach supporting documentation describing the nature of such changes. This notice must take the form of a sworn affidavit.

Failure to submit your annual update by **October 1st of next year** or report the changes in your company will be grounds for removal of DBE eligibility.

We look forward to working with you in carrying out the objectives of the program. If you have any questions, please call this office at 602-712-4070.

Sincerely,

DBE Certification Program
Business Engagement & Compliance Office
1801 W. Jefferson Street Suite 101, MD 154A
Phoenix, AZ 85007
(602) 712-7761
Email: DBECertification@azdot.gov